

2022 Onsite Holiday Schedule

The following is the 2022 holiday observance schedule for onsite staff, including holidays for the remainder of 2021.

Holiday	Observed
Christmas Eve	Friday, December 24, 2021 (Office closes at 2 pm)
Christmas Day	Saturday, December 25, 2021
New Year's Eve	Friday, December 31, 2021 (Office closes at 2 pm)
New Year's Day	Saturday, January 1, 2022
Martin Luther King Day	Monday, January 17, 2022
President's Day	Monday, February 21, 2022
Memorial Day	Monday, May 30, 2022
Juneteenth	Monday, June 20, 2022
Independence Day	Monday, July 4, 2022
Labor Day	Monday, September 5, 2022
Thanksgiving	Thursday, November 24, 2022
Day After Thanksgiving	Friday, November 25, 2022
Christmas Eve	Saturday, December 24, 2022 (Office closes at 2 pm)
Christmas Day	Monday, December 26, 2022
New Year's Eve	Saturday, December 31, 2022 (Office closes at 2 pm)

If a holiday falls on an Associate's regular scheduled day off, they may take an alternate day off with pay within the same pay period.

Full Time associates requesting PTO on days noted "office closes at 2pm" must request a full 8 hours of PTO.

Part Time Associates (holidays) are paid the hours they would have normally worked. If holiday falls on Associate's regular scheduled day off, they may take an alternate day off with pay (the hours they would've normally worked) within the same pay period.

Associates who are absent the day before or after a Holiday will not be paid for that holiday with the exception of pre-approved PTO time.